

March 20, 2023

The Board of Mayes County Commissioners met in a regular meeting with two members present: Alva Martin, Chairman, Randy Pierce member, Brittany True-Howard, Mayes County Clerk. The initial notice of the meeting was received in writing December 15, 2022, and the agenda for this meeting was posted on the lower floor of the Court House at 4:30 p.m., March 16, 2023. Alva Martin called the meeting to order in compliance with the Open Meeting Law and the following business was done:

Commissioner Martin led the Pledge of Allegiance.

Jill McCullah led the Invocation.

Motion was made by Commissioner Martin, seconded by Commissioner Pierce, to approve the minutes of March 13, 2023. Martin, Yes; Pierce, Yes.

**COUNTY ANNOUNCEMENTS: NONE**

**OLD BUSINESS:**

Motion was made by Commissioner Martin, seconded by Commissioner Pierce, to table agenda item 6a. Martin, Yes; Pierce, Yes.

Motion was made by Commissioner Martin, seconded by Commissioner Pierce, to approve a Resolution for CIRB project Criteria and Priority Policy. Martin, Yes; Pierce, Yes.

Motion was made by Commissioner Martin, seconded by Commissioner Pierce, to approve a fully executed Quit Claim Deed and contract from the City of Pryor for property being sold to the County using ARP funds. Martin, Yes; Pierce, Yes.

**NEW BUSINESS: NONE**

Motion was made by Commissioner Pierce, seconded by Commissioner Martin, to table agenda item 8. Martin, Yes; Pierce, Yes.

Motion was made by Commissioner Pierce, seconded by Commissioner Martin, to approve a 324a form for Engineering Design for water in Locust Grove District 3. Martin, Yes; Pierce, Yes.

Motion was made by Commissioner Martin, seconded by Commissioner Pierce, to strike agenda item 10. Martin, Yes; Pierce, Yes.

Motion was made by Commissioner Martin, seconded by Commissioner Pierce, to approve a Lease Purchase Agreement for District 1 to purchase a New Caterpillar 140GC Motor Grader from Warren Cat with the financing through Welch State Bank. Martin, Yes; Pierce, Yes.

Motion was made by Commissioner Martin, seconded by Commissioner Pierce, to approve an engagement letter with Turner and Associates to compile the 2023 annual report for Mayes County. Martin, Yes; Pierce, Yes.

Motion was made by Commissioner Martin, seconded by Commissioner Pierce, to table agenda item 13. Martin, Yes; Pierce, Yes.

Motion was made by Commissioner Martin, seconded by Commissioner Pierce, to approve a Resolution to surplus a 2001 Ford F-350 truck for Cabin Creek FD VIN#6762. Martin, Yes; Pierce, Yes.

Motion was made by Commissioner Martin, seconded by Commissioner Pierce, to table agenda item 15. Martin, Yes; Pierce, Yes.

Motion was made by Commissioner Martin, seconded by Commissioner Pierce, to approve rotating the three Commissioner's Secretaries to fill in for Dana Thompson when she needs time off instead of hiring someone part-time. Martin, Yes; Pierce, Yes.

Motion was made by Commissioner Martin, seconded by Commissioner Pierce, to approve the following Event Center Contracts: DAV, March 18<sup>th</sup>; ZCaliber International, March 23<sup>rd</sup>; Indian Territory Quail Forever, March 25<sup>th</sup>; OOWA, March 28<sup>th</sup>; Boys and Girls Club, March 31<sup>st</sup>; Three Forks Treasure Hunter, April 29<sup>th</sup> and 30<sup>th</sup>. Martin, Yes; Pierce, Yes.

**OMMA Certificate of Compliance: NONE**

Motion was made by Commissioner Martin, seconded by Commissioner Pierce, to table bids for Asphalt Products and Road Oils. Martin, Yes; Pierce, Yes.

**ACCESS AGREEMENTS: NONE**

**UTILITY PERMITS: NONE**

Motion made by Commissioner Yoder, seconded by Commissioner Pierce, to approve claims for payment, including but not limited to payroll claims. Martin, Yes; Pierce.

2021-2022 ARPA 2021: 42,BKL INC, 4680.00, SERV.

2022-2023 911: 306,APCO AFC INC, 444.00, CLASSES; 307,CINTAS CORP NO 2, 62.40, SERV; 308,UNIQUELY YOURS, 277.25, UNIFORM; 309,DISH, 107.09, UTIL; 310,AT&T, 1.93, UTIL; 311,OK NATURAL GAS, 56.09, UTIL.

ARPA 2021: 22,KELLEY CONSTRUCTION, 6384.00, CHANGE ORDER.

GEN-W/H: 3027,EGID, 944.38; 3029,MASA, 12.50; 3031,OPERS, 20839.14; 3033,RCB, 22079.13.

GEN: 3036,VISUAL FORCE INC, 324.00, EQPT; 3037,FLEETCOR TECH, 3994.96, FUEL; 3038,VERIZON, 1363.94, SERV; 3039,MOUNTING SOLUTIONS LLC/DBA JUSTMOUNTS, 739.52, EQPT; 3040,MARQUIS, CODY ANDREW, 2350.00, EQPT; 3041,AMAZON CAPITAL SERV, 414.05, SUPS; 3042,AT&T MOBILITY, 273.72, UTIL; 3043,PITNEY BOWES CREDIT CORP, 86.25, LEASE; 3044,YOUNG, JD, 952.41, COPIES; 3045,GREEN COUNTRY VALUATION SERV LLC, 14600.00, SERV; 3046,COX BUSINESS, 419.86, UTIL; 3047-4095.18; 3048-3461.50, PRYOR STONE, ROCK; 3049,AGRILAND FS, INC, 17681.84, FUEL; 3050,DUNHAMS ASPHALT, 1666.50, ASPHALT.

HWY: 1171,BATTERY OUTFITTERS INC, 599.66, BATTERIES; 1172,PSO, 830.78, UTIL; 1173,BOLT FIBER OPTIC SERV, 199.07, SERV; 1174,US CELLULAR, 237.45, UTIL; 1175,OK PTS SUPP, 82.90, PTS; 1176,DP SUPPLY CO, 1034.40, PIPE; 1177,YELLOWHOUSE MACHINERY CO, 246.40, PTS; 1178,SPRINGDALE TRACTOR KUBOTA CENTER, 1550.85, PTS; 1179,OREILLYS, 469.09, PTS; 1180,PRYOR STONE, 3492.30, ROCK; 1181,FLEETPRIDE INC, 316.68, PTS; 1182,DIRECT DISCOUNT TIRE INC, 10795.75; 1183,YODER TIRE LLC, 380.00, SERV; 1184,P&K EQPT, 4426.67, PTS; 1185,MUSKOGEE COMM, 3541.00, PTS; 1186-481.78; 1187-509.56, FLEETPRIDE INC, PTS; 1188,VAN KEPPEL CO, GW, 98.48, KEYS; 1189,BUILDERS WHOLESALE & HARDWARE SUPP, 8.10, SUPS; 1190,PRITCHETTS SERV STATION, 54.00, SERV; 1191,QUANTIE SALES & SERV, 556.92, SUPS; 1192,FLEETPRIDE INC, 205.06, PTS; 1193,S&D ELECTRIC MOTOR INC, 1240.00, PTS; 1194,FLEETPRIDE INC, 797.22, PTS; 1195,QUANTIE SALES & SERV, 512.96, SUPS; 1196,DIAMOND MOWERS LLC, 248.29, PTS; 1197,FLEETPRIDE INC, 111.39, PTS; 1198,ABSOLUTE TECH, 284.97; 1199,DIAMOND MOWERS LLC, 134.05, PTS; 1200,CINTAS CORP NO 2, 64.97, MEDICAL SUPS; 1201,H&L TOOTH CO, 333.52, PTS; 1202,OK NATURAL GAS, 454.47, UTIL; 1203,HOOVER, JEFFREY, 347.15, TRV; 1204,ARMSTRONG BANK, 1400.47, LEASE; 1205,PRYOR STONE, 3398.01, ROCK; 1206,DP SUPP CO, 459.81, PIPE; 1207,PRYOR STONE, 3473.12, ROCK.

FF: 485,AT&T FIRST NET MOBILITY, 38.50, UTIL; 486,AT&T, 80.08, UTIL; 487,COMDATA, 337.51, FUEL; 488,AMERIFLEX HOSE, 101.30, HOSE; 489,GALLS INC, 651.55, UNIFORMS; 490,COMDATA, 409.54, FUEL; 491,OK NATURAL GAS, 992.34, UTIL; 492,COMDATA, 215.14, FUEL; 493,ADAIR RENTALS, 410.00, RENTAL; 494,AMAZON CAPITAL SERV, 189.00, SUPS; 495,OK NATURAL GAS, 157.81, UTIL; 496,AT&T FIRST NET MOBILITY, 2694.93, IPADS.

STR: 251,DIAMOND DRUGS INC, 1350.10, MEDICAL SUPS; 252,TURN KEY HEALTH CLINICS LLC, 676.87,

SUPS; 253,DDS DENTURES & IMPLANTS SOLUTIONS, 1056.00, MEDICAL.

SSFCA: 408-120.00; 409-120.00, ADVANTAGE TESTING, SUPS; 410,LAKELAND OFFICE SYSTEMS, 23.83, COPIES; 411,SUNDANCE OFFICE SUPP, 331.13, SUPS; 412,ALS AMTEC LESS LETHAL SYSTEMS INC, 5999.95, EQPT; 413,AT&T FIRST NET MOBILITY, 2503.01, SERV; 414,SUNDANCE OFFICE SUPP, 759.91, FURN.

The two Commissioner's along with the following Elected Officials were present to discuss the Handbook: County Clerk, Brittany True-Howard; Court Clerk Jenn Clinton; County Assessor, Yolanda Thompson; County Treasurer, Bobbie Martin.

Motion was made by Brittany True-Howard, seconded by Commissioner Martin, to approve using the Mayes County (FMLA) Family and Medical Leave policy. Martin, Yes; Pierce, Yes; Brittany True-Howard, Yes; Jenn Clinton, Yes; Yolanda Thompson; Bobbie Martin, Yes.

Motion was made by Commissioner Martin, seconded by Yolanda Thompson, to approve using the Mayes County Military Leave policy with law updates. Martin, Yes; Pierce, Yes; Brittany True-Howard, Yes; Jenn Clinton, Yes; Yolanda Thompson; Bobbie Martin, Yes.

Motion was made by Bobbie Martin, seconded by Brittany True-Howard, to approve using the Mayes County Jury and Court Duty Policy but add the line "The employee will be required to provide satisfactory documentation requiring their appearance as a witness or juror. Martin, Yes; Pierce, Yes; Brittany True-Howard, Yes; Jenn Clinton, Yes; Yolanda Thompson; Bobbie Martin, Yes.

Motion was made by Yolanda Thompson, seconded by Commissioner Martin, to approve using Rogers County Service of Subpoena and Court Leave policy. Martin, Yes; Pierce, Yes; Brittany True-Howard, Yes; Jenn Clinton, Yes; Yolanda Thompson; Bobbie Martin, Yes.

Motion was made by Brittany True-Howard, seconded by Yolanda Thompson, to approve using the Mayes County Voting policy. Martin, Yes; Pierce, Yes; Brittany True-Howard, Yes; Jenn Clinton, Yes; Yolanda Thompson; Bobbie Martin, Yes.

Motion was made by Brittany True-Howard, seconded by Yolanda Thompson, to approve using a mixture of Rogers County policy along with the Mayes County Unpaid/Personal Leave policy. Martin, Yes; Pierce, Yes; Brittany True-Howard, Yes; Jenn Clinton, Yes; Yolanda Thompson; Bobbie Martin, Yes.

Motion was made by Commissioner Martin, seconded by Yolanda Thompson, to approve using Rogers County Performance Expectations policy but take out annually. Martin, Yes; Pierce, Yes; Brittany True-Howard, Yes; Jenn Clinton, Yes; Yolanda Thompson; Bobbie Martin, Yes.

Motion was made by Commissioner Martin, seconded by Yolanda Thompson, to approve using the Rogers County Training and Employee Development policy. Martin, Yes; Pierce, Yes; Brittany True-Howard, Yes; Jenn Clinton, Yes; Yolanda Thompson; Bobbie Martin, Yes.

Motion was made by Commissioner Martin, seconded by Brittany True-Howard, to approve using the Rogers County Licensed and Certified Personnel policy, but taking out will and add may. Martin, Yes; Pierce, Yes; Brittany True-Howard, Yes; Jenn Clinton, Yes; Yolanda Thompson; Bobbie Martin, Yes.

Motion was made by Yolanda Thompson, seconded by Bobbie Martin, to approve using the Rogers County Prohibited Behavior policy. Martin, Yes; Pierce, Yes; Brittany True-Howard, Yes; Jenn Clinton, Yes; Yolanda Thompson; Bobbie Martin, Yes.

Motion was made by Yolanda Thompson, seconded by Brittany True-Howard, to approve using a blend of the Rogers County and Mayes County Attendance and Punctuality Policy. Martin, Yes; Pierce, Yes; Brittany True-Howard, Yes; Jenn Clinton, Yes; Yolanda Thompson; Bobbie Martin, Yes.

Motion was made by Commissioner Martin, seconded by Bobbie Martin, to approve using the Rogers County Official County Business policy. Martin, Yes; Pierce, Yes; Brittany True-Howard, Yes; Jenn Clinton, Yes; Yolanda Thompson; Bobbie Martin, Yes.

Motion was made by Yolanda Thompson, seconded by Brittany True-Howard, to approve using the Rogers County Travel Expenses Related to Official County business Policy, but the per diem line will be removed and the verbiage reasonable meals will be added. Martin, Yes; Pierce, Yes; Brittany True-Howard, Yes; Jenn Clinton, Yes; Yolanda Thompson; Bobbie Martin, Yes.

Motion was made by Yolanda Thompson, seconded by Commissioner Martin, to approve using the Rogers County Travel in a County Owned Vehicle Policy. Martin, Yes; Pierce, Yes; Brittany True-Howard, Yes; Jenn Clinton, Yes; Yolanda Thompson; Bobbie Martin, Yes.

Motion was made by Yolanda Thompson, seconded by Commissioner Martin, to approve using the Rogers County Lodging Tax/Sales Tax Policy. Martin, Yes; Pierce, Yes; Brittany True-Howard, Yes; Jenn Clinton, Yes; Yolanda Thompson; Bobbie Martin, Yes.

Motion was made by Yolanda Thompson, seconded by Brittany True-Howard, to approve using the Rogers County Confidentiality Policy. Martin, Yes; Pierce, Yes; Brittany True-Howard, Yes; Jenn Clinton, Yes; Yolanda Thompson; Bobbie Martin, Yes.

Motion was made by Yolanda Thompson, seconded by Brittany True-Howard, to approve using the Rogers County Conflicts of Interest Policy. Martin, Yes; Pierce, Yes; Brittany True-Howard, Yes; Jenn Clinton, Yes; Yolanda Thompson; Bobbie Martin, Yes.

Motion was made by Brittany True-Howard, seconded by Commissioner Martin, to approve using the Rogers County Travel Claims policy. Martin, Yes; Pierce, Yes; Brittany True-Howard, Yes; Jenn Clinton, Yes; Yolanda Thompson; Bobbie Martin, Yes.

Motion was made by Brittany True-Howard, seconded by Bobbie Martin, to approve using the Rogers County Outside Employment policy. Martin, Yes; Pierce, Yes; Brittany True-Howard, Yes; Jenn Clinton, Yes; Yolanda Thompson; Bobbie Martin, Yes.

Motion was made Commissioner Pierce, seconded by Commissioner Martin, to approve using the Rogers County Drug and Alcohol Use and Testing policy. Martin, Yes; Pierce, Yes; Brittany True-Howard, Yes; Jenn Clinton, Yes; Yolanda Thompson; Bobbie Martin, Yes.

Motion was made Yolanda Thompson, seconded by Commissioner Martin, to approve using the Rogers County Medical Marijuana Licensed User Policy. Martin, Yes; Pierce, Yes; Brittany True-Howard, Yes; Jenn Clinton, Yes; Yolanda Thompson; Bobbie Martin, Yes.

Motion was made Yolanda Thompson, seconded by Commissioner Martin, to approve using the Mayes County Political Activity Policy. Martin, Yes; Pierce, Yes; Brittany True-Howard, Yes; Jenn Clinton, Yes; Yolanda Thompson; Bobbie Martin, Yes.

Motion made by Commissioner Martin, seconded by Commissioner Pierce, to Adjourn. Martin, Yes; Pierce, Yes.

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Approved this March 27, 2023

(SEAL)

BOARD OF MAYES COUNTY COMMISSIONERS

S/ALVA MARTIN \_\_\_\_\_  
CHAIRMAN

ATTEST:

S/RANDY PIERCE \_\_\_\_\_  
MEMBER

S/BRITTANY TRUE-HOWARD  
COUNTY CLERK

\_\_\_\_\_  
MEMBER

Mayes County does not discriminate on the basis of handicapped status in its admission to, or access to, or treatment in or employment in its programs or activities.